**TOWN OF LISBON**

TOWN BOARD MEETING

# June 12, 2019

**LISBON TOWN HALL**

**Present:**

Supervisor James Armstrong Councilmember Nathanael Putney

Town Clerk Donna McBath Councilmember Robert McNeil

Attorney Charles Nash Councilmember Ronald Bush

Highway Superintendent Michael Baldock Councilmember Alan Dailey

Guest: Warren McLear, Wm Nelson, Douglas Smith

1. **Monthly Meeting Called to Order**

Supervisor James Armstrong called the monthly meeting to order at 7:00 P.M.

1. **Pledge of Allegiance**
2. **Noah Burn -** Did not attend
3. **Guest –** Warren McLear informed the board members that the Rhonda Roethel was checking inquiring about vending machines. If the campground could get vending machines, then campground needed to find a place to put them, as they needed to be out of the direct weather.

Mr. McLear also informed the board members that Todd Miller was working on the boat launch with the DEC.

There was discussion concerning the borders of the campground.

1. **Report from Legislators – David Forsythe –** Was not present
2. **Approval of the Meeting Minutes – May 8, 2019**

Councilmember McNeil made a motion seconded by Councilmember Bush to approve the Meeting

Minutes for May 8, 2019. Ayes – 5 Nays – 0

1. **Approval of the Town Clerk’s Report for May 2019**

Councilmember McNeil made a motion seconded by Councilmember Bush to approve Town Clerks

Report for May 2019. Ayes – 5 Nays – 0

**8. Approval of the Justice Report for May 2019**

Councilmember McNeil made a motion seconded by Councilmember Bush to approve the Justice

Report for May 2019. Ayes – 5 Nays – 0

1. **Report from Highway Department Superintendent Baldock**

* Resolution passed to pay for black top in early pays

Highway Superintendent Baldock asked if the invoices for the black topping could be paid with the early pays so the invoice could be turned into CHIPS for reimbursement.

Councilmember Putney made a motion seconded by Councilmember Bush to approve the invoices for the black topping to be paid in the early pays. Ayes – 5 Nays – 0

* Resolution for Salt Barn

Highway Superintendent Baldock asked if the town could put the bid out for the Salt Barns.

Councilmember Bush made a motion seconded by Councilmember Putney to approved for Highway Superintendent Baldock to put the bid out for the Salt Barn.

Ayes – 5 Nays – 0

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Con’t Highway Department

* Resolution to purchase a new plow truck

Councilmember Putney made a motion seconded by Councilmember Bush to discuss how the new plow truck would be paid for, if purchased. Ayes – 5 Nays – 0

Highway Superintendent Baldock informed the board that leasing was out of the question, per advice from the town’s attorney. The next option was to borrow the money from the town’s bank by bonding for three years. Highway Superintendent Baldock stated that the town would not be raising any taxes, as the payment would come out of his original budget. Much discussion was held.

Councilmember McNeil made a motion seconded by Councilmember Bush that the Town of Lisbon proceed with the purchasing of the plow truck through the Onondaga County Bid and that the truck would be financed with the issues of bonds for three years. All of the cost would be consumed from the Town Highway budget. Roll call was taken. Councilmember Bush Aye

Councilmember McNeil Aye

Councilmember Dailey Nay

Councilmember Putney Nay

Supervisor Armstrong Aye

Motion was passed.

* Putting Carson Smith’s name on the Tractor Supply and Lowes account for the summer

Councilmember Putney made a motion seconded by Councilmember McNeil to put Carson Smith’s name on the accounts for Tractor Supply and Lowes for the summer of 2019 while employed with the Town of Lisbon. Ayes – 5 Nays – 0

1. **Water & Sewer**

Financial Advisor Wm Dashnaw brought to the attention to the board members, the topic concerning the Water & Sewer budget. Currently the Water Budget was fine. The Sewer Budget was not ok. They board members needed to think about raising the amount for Sewer Rate.

1. **Report from all Liaisons for committee**
2. Recreation – Councilmember Putney and Councilmember McNeil – Nothing to

Report – Just baseball and soft ball games.

1. Campground – Councilmember McNeil
2. Todd Miller was hired as a maintenance person at the campground. It was asked who approved of this and what was his wage? Campground Director O’Neil said that he had spoken with Councilmember McNeil. His wage would be minimum wage.
3. Allison Spears was hired as Waterfront Director. It was asked what had happened to the previous Waterfront Director. It was stated that it was too much for one person to oversee the beach employees, teach and be a lifeguard. Thus, another waterfront director was hired. It was also stated that the two waterfront directors will not be on duty at the same time.
4. Putting Mike O’Neil, Todd Miller’s name on the Tractor Supply and Lowes Acct.

Councilmember McNeil made a motion seconded by Councilmember Putney to place Campground Director Mike O’Neil and Maintenance man Todd Miller on the accounts of Tractor Supply and Lowes Acct.

Ayes – 5 Nays – 0

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Con’t Liasons for committees -

1. Planning Board – Councilmember Bush –
2. Planning Board was waiting for paperwork regarding the building another cell tower.
3. The Planning Board would like to also bring back the Local Law on Signs. Discuss was held.
4. Museum – Councilmember Dailey reported that there will be a Train Day at the museum on June 13, 2019. The Museum Committee is inquired about having a gazebo building.
5. Homecoming Committee – No Report
6. **New Business –** No New Business
7. **Old Business –** Councilmember Dailey asked Wm Dashnaw to be updated with the construction on the town hall. Mr. Dashnaw replied that he would like to discuss this in executive session. Mr. Dashnaw also informed Councilmember Dailey that he was also applying for a grant from the RVRDA to help finish the construction. He is applied for $20,000 to help with any extra cost and with the town local shares. Councilmember Dailey asked, if the town would only pay for what was allowed for the project? Mr. Dashnaw stated that there were two change orders put in, concerning the project. They are concerned the lower and upper windows where the sills were all rotten within the wall and needed to be replaced. That was not stated in the contract. Councilmember Dailey asked more questions.

Mr. Dashnaw stated these matters would be discussed in executive session.

1. **Transfers**

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| --- | --- | --- | --- | --- | --- | --- |
| **TO** | **GENERAL FUND** | **AMOUNT** |  | **FROM** | **ITEM** | **AMOUNT** |
| **51322.01** | **Garage EQ** | **$135.97** |  | **19904.01** | **Contingency Acct.** | **$289.00** |
|  |  |  |  |  |  |  |
| **TOTAL** |  | **$135.97** |  |  |  | **$289.00** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **TO** | **HIGHWAY** | **AMOUNT** |  | **FROM** | **ITEM** | **AMOUNT** |
| **51121.03** | **Perm. Improvement P** | **$983.80** |  | **51101.03** | **Maint. Of Roads** | **$983.80** |
|  |  |  |  |  |  |  |
| **TOTAL** |  | **$983.80** |  |  |  | **$983.80** |

Councilmember McNeil made a motion seconded by Councilmember Bush to approve the Budget

Transfers. Ayes – 5 Nays – 0

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1. **Approval of Abstracts and Town Supervisor’s Report**

Councilmember McNeil made a motion seconded by Councilmember Bush to approve the Abstracts and Town Supervisor’s Report. Ayes – 5 Nays – 0

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| --- | --- |
| a. General | $34,935.97 |
| b. Highway | $ 229,983.07 |
| c. Sewer | $5,094.31 |
| d. Water | $235.65 |
| Total | $270,249.00 |

1. **Water & Sewer –** Doug Smith spoke concerning the fact that he was on duty 24-7, without having a deputy to assist. The person that he thought would be interested in of assisting him informed Doug that he was not interested. Much discussion took place. The person would need to be certified in water and sewer under the DEC regulation. It was decided that Highway Superintendent Baldock would ask if anyone from the highway employees would be interested in becoming the deputy for Water and Sewer. They would need to go to school, pass the tests

to be certified.

1. **Executive Session –** Contract on Construction – possible litigation.

Councilmember McNeil made a motion seconded by Councilmember Bush to go into executive session concerning contract on construction – possible litigation at 8:45 PM.

Ayes – 5 Nays – 0

Councilmember Dailey made a motion seconded by Councilmember McNeil to return to regular session

at 9:20 PM. Ayes – 5 Nays – 0

1. **Results from Executive Session**

Councilmember Putney made a motion seconded by Councilmember Bush to pay for the Town Hall Construction time and materials billing for change order, work on the windows that have to do with the rotten sills, when paperwork had been submitted by the contractor.

Ayes – 5 Nays – 0

Councilmember Dailey made a motion seconded by Councilmember Putney to continue to pay the pay applications when the architect received a letter from the contractor saying that they will complete the total project and the ramp work as they are submitted.

Ayes – 5 Nays – 0

Councilmember Bush made a motion seconded by Councilmember Dailey to continue to file the

paperwork on the grants. Ayes – 5 Nays - 0

1. **Adjournment**

Councilmember McNeil made a motion seconded by Councilmember Putney to adjourn the meeting at 9:57 PM.

Respectfully Submitted,

Donna McBath,

Town Clerk